

AUXILIARY PRESIDENT WORKSHOP



WFW
A U X I L I A R Y



Welcome to the Auxiliary Presidents Workshop



Auxiliary Presidents Please Stand

DO!



DON'T



LET'S REVIEW
SOME
DO'S & DON'TS

DO!



- Create your log-on in Malta and get familiar with it
- Review the new Department Auxiliary President Training Guide
- Review the National Website for resources regarding your position

DO!



- Review the programs put out by your National President
- Sign up for E-Newsletter on National Website
- Meet with your Post Commander and supply him with necessary information that is to be provided by Auxiliary

DO!



- Always be prepared for your meeting and start on time
- Make sure Conductress or Conductor knows their duties
- Communicate with Secretary regarding anything to be discussed at meeting and would need to be on agenda
- Use your gavel this is your method of authority



DO!



- As the Auxiliary President, you should make every effort to attend all District and Department Meetings
- Encourage your members, Officers and Chairman to attend District and Department School of Instructions



DO!



- Appoint your Auxiliary Program Chairman
- Help your Chairman at all times. Do not be overbearing, just let them know that you are there to help
- If your Auxiliary has approved Standing Rules, understand and review them



DO!



- Appoint an Investigating Committee of three members to determine eligibility of applicants
- Be prepared for the District President's Official Visit
- Always be kind and enthusiastic and keep a positive attitude



DON'T

- Don't answer a question if you do not know the answer, you can always get back with the correct information
- Don't allow discussions to get out of hand
- Don't chastise or bully members... they are volunteers just like you are



DON'T

- Auxiliary Presidents do not appoint a Chief of Staff. This only is done at the Department and National level
- Don't allow discussions to get out of hand
- Don't chastise or bully members... they are volunteers just like you are



DON'T



- Don't interfere or engage in VFW Post business, especially the business pertaining to the VFW Post Canteen
- Don't take it upon yourself to handle member disciplinary issues, contact the Department President or Department Secretary immediately



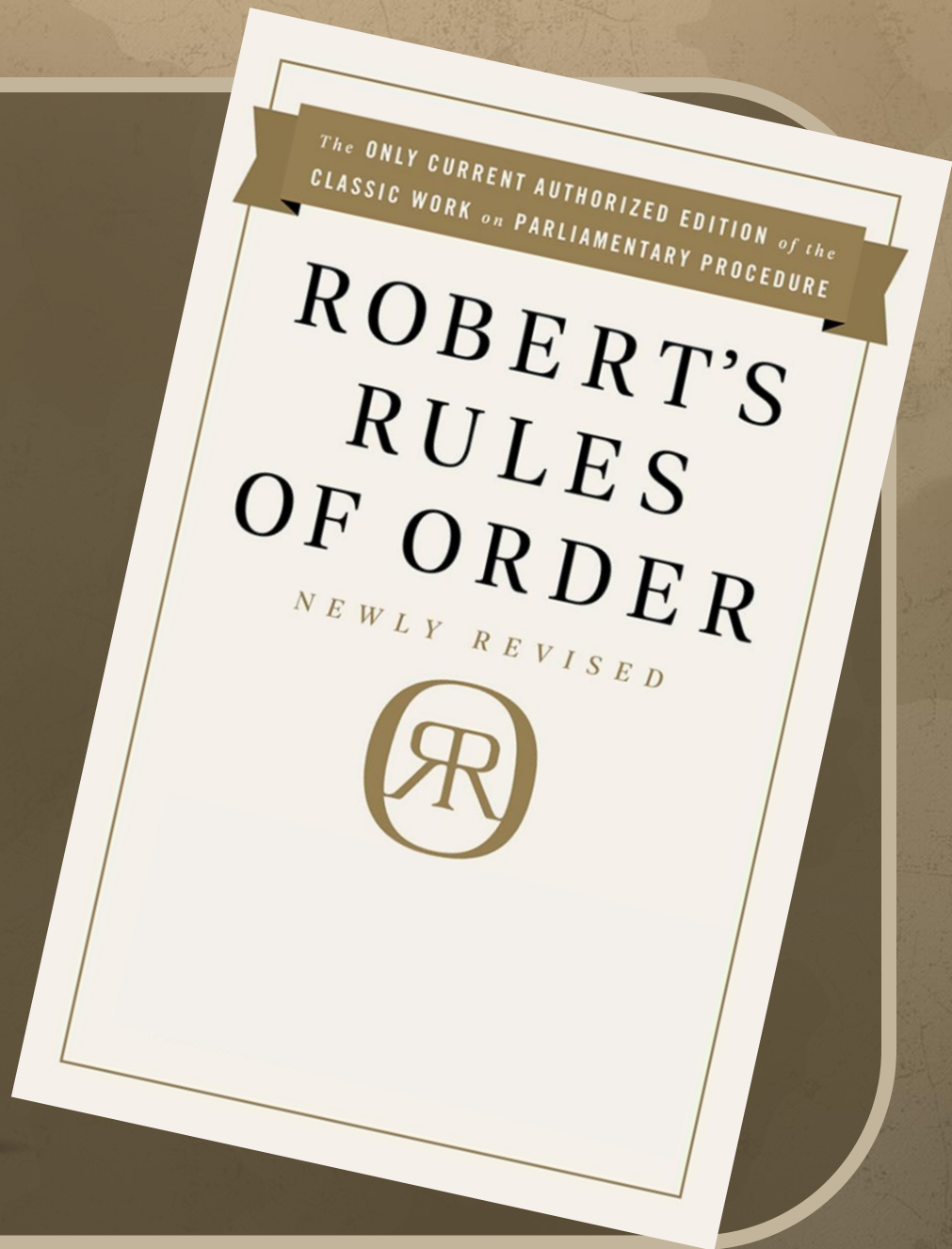


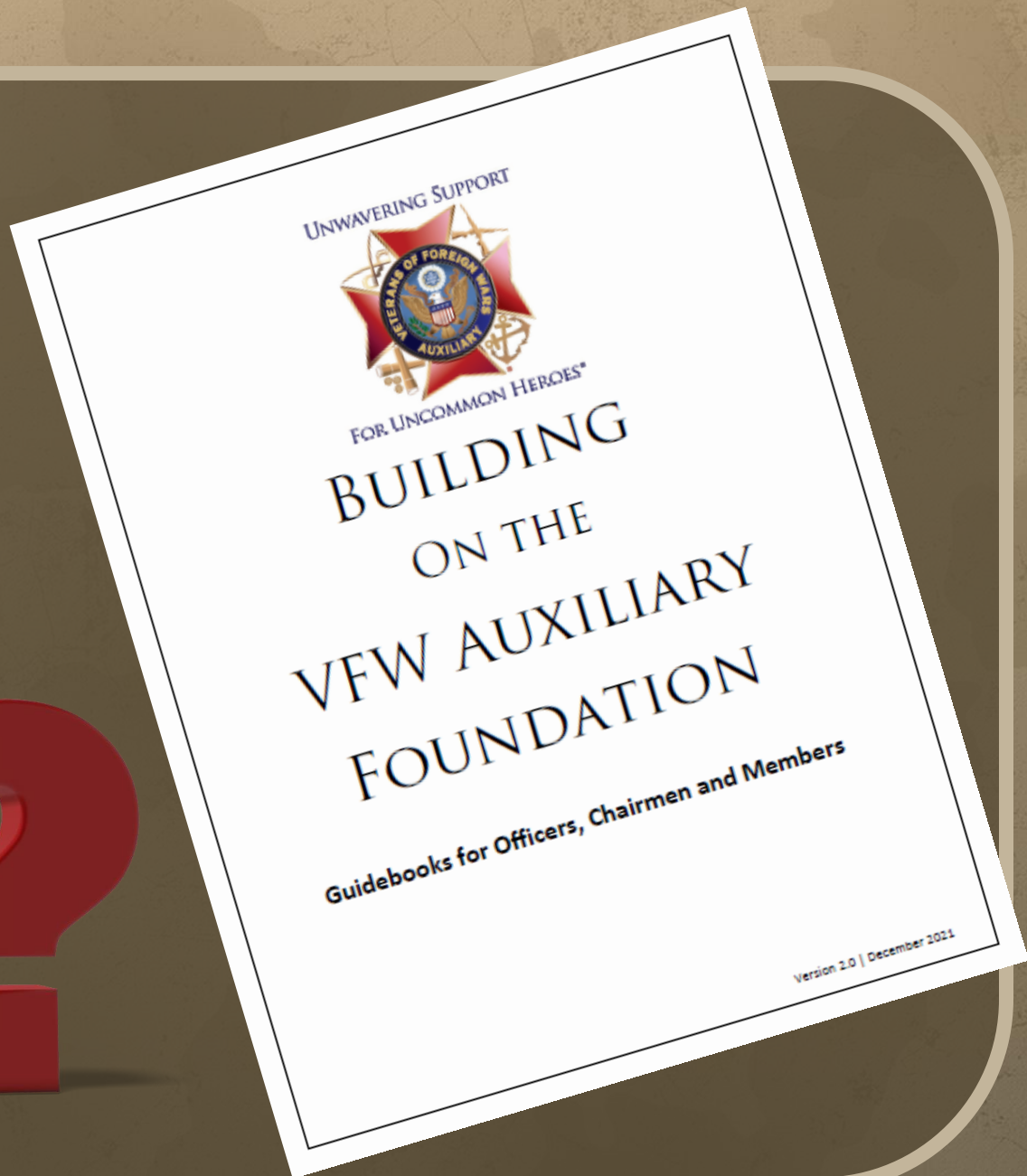
**PODIUM EDITION
BYLAWS AND RITUAL
2022**



**VETERANS OF FOREIGN WARS
OF THE UNITED STATES**

AUXILIARY







JULY 1, 2022

AUXILIARY PRESIDENT TRAINING GUIDE



DEPARTMENT OF FLORIDA VFW AUXILIARY



2022-2023 Circle of Champions "VFW Auxiliary" Criteria

The following criteria **MUST** be met to qualify for the Circle of Champions
(Use this form as a checklist to help you ensure all criteria is met)
The Program Advisor along with Department Membership Chairman, the Department Treasurer and the Department Secretary will be tracking this information.

- ✓ VFW Auxiliary **must** be 100% +3 in Membership by April 15, 2023.
 - ✓ Auxiliary President and Treasurer bonded by August 31, 2022. (VFW Auxiliary By-Laws; Sec. 813B-Auxiliary Treasurer, page 81)
 - ✓ All Auxiliary Officers **must** have dues paid and received at National by December 31, 2022. (VFW Aux. By-Laws; Sec. 104, Page 15)
 - ✓ Auxiliary quarterly audits must be received by the Dept. Treasurer no later than the due dates as outlined in the National VFW Auxiliary By-Laws; Sec. 814-Trustee.
 - ✓ Your Auxiliary **must** donate to the Health & Happiness fund in the amount equal to \$25 per member (based on June 30, 2022, Auxiliary membership) and paid to the VFW Auxiliary National Headquarters by November 30, 2022 (VFW Auxiliary National By-Laws; Yellow pages; page 18)
 - ✓ Your Auxiliary **must** donate to the Hospital Pledge fund in the amount equal to \$60 per member (based on June 30, 2022, Auxiliary membership) and paid to Department Treasurer by April 15, 2023.
 - ✓ All VFW Auxiliaries within your District **must** pay a minimum of \$25.00 donation to the National President Jane Reape's Special Project to specifically support the VFW Auxiliary Continuing Education and the new 3-Dimensional Patriotic Art Scholarships Program by April 15, 2023. (This **MUST** be sent to VFW National VFW Auxiliary National Headquarters, Attn: Scholarship Fund, 406 W. 34th Street, 9th Floor, Kansas City, MO 64111, earmarked "3-Dimensional Patriotic Art or Continuing Education". The donation can also be paid through MALTA.
 - ✓ Your Auxiliary **must** donate to the Disaster Relief Fund in the amount equal to \$25 per member (based on the June 30, 2022, auxiliary membership) and paid to the Department Treasurer by April 15, 2023.
 - ✓ Auxiliary **must be reported** in the following programs by April 15, 2023: Americanism, Veterans & Family Support and Hospital.
 - ✓ The Auxiliary President, or Auxiliary representative, **must** attend all properly called District Convention, District Regular and Special Business meetings, and District School of Instruction (VFW Auxiliary National By-Laws Section 810A as amended at the 109th National Convention on 8/3/2021).
 - ✓ The Auxiliary President **must** submit a copy of the Auxiliary Secretary's meeting minutes and a copy of the Auxiliary Treasurer's Report from the August or September 2022 Regular Monthly meeting to the Department President No Later than 10/30/2022.
- Note: the Auxiliary President will consider personal observations, or other Department Official Representatives' observations, and/or any communications received from other members regarding the performance and/or leadership of the District President, in determining the Circle of Champion results.**

3/2/2022



Criteria Changes for 2022-2023



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